

Summer and Fall 2013-14 SBDM Trainings

Training season is gearing up, and we are off to a great start. The Kentucky Department of Education (KDE) is pleased to have worked with several of you during the face-to-face school-based decision making (SBDM) coordinator and trainer spring professional development "road show." Materials from those sessions can be found on the [SBDM training website](#).

KDE has sent Effective Instructional Leadership Act (EILA) certificates via-email to participants of your training workshops. EILA certificates for the 2013-14 school year (those beginning "14 EIL") are available and will be sent to your e-mail. Any sessions you schedule after July 1 will need the new EILA number.

KDE encourages district coordinators to continue the great work you are doing to know the needs of your council members and supporting them as necessary. A big part of this is to assist council members as they select the best training options to meet their needs and the needs of the school they serve.

Also, as a reminder, if the district or school contracts an outside trainer for the required SBDM training, KDE strongly encourages you to stay in close contact with the trainer and council members so they can continuously improve the effectiveness of their work.

Frequently Asked Questions

KDE has received new and unique questions about SBDM elections this year. A revised guidance document about elections is in the works, including some clearer guidance in:

- who can run and serve as parent and teacher members
- what are fair election practices
- details about organizing parent elections
- best practices for teacher election procedures

These and other frequently asked questions will be addressed in the revised guidance document.

If you have questions concerning school-based decision making, please contact:

Laurie Cape at laurie.cape@education.ky.gov

Judy Littleton at judith.littleton@education.ky.gov

Online SBDM Trainer Endorsement Now Available

For those who were unable to attend the face-to-face sessions in April and wish to become a trainer for their district, the online session to endorse you as an SBDM trainer this year is now available. To obtain that endorsement:

1. Access [KDE's SBDM training website](#).
2. Access the following resources and read them prior to watching the video:
 - Under Section 8, click subsection 8.3 to get a copy of the PowerPoint.
 - Subsection 8.4 and 8.5 are additional resources.
 - The video also references the Council Resource Booklet. It's located at subsection 6.1 on this same page.
3. Get a copy of the updated [SBDM coordinators' handbook](#) from our [technical documents](#).
4. Click subsection 8.2 for the training video and watch it.
5. After you read the resources and watch the video, send an e-mail to the [SBDM mailbox](#) saying that you've completed the training, and we'll get your name added to the KDE-endorsed trainers list posted on our website.

Helpful Links

[KDE Homepage](#)

[SBDM Homepage](#)

[SBDM Training Materials](#)

[KDE-Endorsed SBDM Trainers](#)

[SBDM Technical Assistance Documents](#)

[2013 Training Verification Web Link](#)

